

## **BCLTA 2019 Annual General Meeting**

May 11, 2019

Sheraton Vancouver Guildford Hotel  
15269 104th Avenue, Surrey, B.C.

### **Draft Meeting Minutes**

For Approval at Next AGM

#### 1.0 Call to Order

The meeting was called to order at 8:03 AM by President Jerrilyn Schembri.

#### 2.0 Announcement of Quorum

Report from the AGM Credentials Committee, that the AGM had quorum (18).

#### 3.0 Approval of the Agenda

**Moved** by, R. Sherwood that the agenda be approved.

Seconded by D. Begoray.

*Carried.*

#### 4.0 Approval of the Minutes of the May 12, 2018 AGM

**Moved** by R. Sherwood

Seconded by M. Gagel

*Carried.*

#### 5.0 President's Report

Written report submitted as the 2018/19 Annual Report (Attached).

##### 5.1 Recognition of Departing Board Members

President Schembri recognized outgoing board members:

- Mathew Boyd
- Ernie Ingles
- Melanie Wilke
- Barry Avis
- Jerrilyn Schembri

## 6.0 Presentation of Financial Statements

### 6.1 Presentation of fiscal year ending January 31, 2019 Financial Statement Presented as information by R. Sherwood.

R. Sherwood comments:

1. Based on their review, Quantum Accounting Services believes that these financial statements, are in all material respects, in accordance with Canadian accounting standard for not-for-profit organizations. The BCLTA Board of Directors appreciates the diligent work of our bookkeeper Jan Thomas.
2. BCLTA has a restricted surplus, as directed by the board in 2016, of \$50,000.

This is standard practice for a not-for-profit that is primarily funded by membership fees, to ensure that we as a board are able to meet contractual commitments and outstanding bills.

As our internal management and staff capacity has improved since 2016, the board will consider, as per our board policy, on an annual basis if \$50,000 is the appropriate amount needed in restricted surplus or if it would be possible to use any of those funds for other strategic purposes. It should be noted that the amount that BCLTA holds in reserve is not dues from the membership, but a one-time provincial grant, from about 10 years ago, for the purpose of sustaining BCLTA operations into the future.

3. BCLTA did use some of its surplus in 2018 for moving our website to the BC Libraries Cooperative. This shows up in Net Assets and BCLTA looks to have an excess of revenues over expenses - this is from the allocated surplus.

### 6.2 Presentation of the 2019/2020 Budget Presented as information by R. Sherwood.

R. Sherwood comments regarding the 2019 board approved budget:

1. BCLTA is a cash in - cash out operation as we directly apply grants and fees to the work that we do to support, represent, and connect trustees.
2. The bulk of our budget is spent on staff (~ \$52,000), followed by membership programming, and then board expenses.

3. The BCLTA board will be reviewing our budget in June to ensure that we are putting all the resources possible into direct membership services such as the support our ED provides to boards and trustees across the province and our provincial advocacy work.

In particular, we will be taking a close look at the impact of the one time \$20,000 provincial grant for TOP, which will allow for BCLTA staff to deliver more TOP sessions, to branch out into tailored-for-your-board TOP and other board governance workshops, and to develop more membership resources, such as a one-pager BC Public Libraries at a Glance. Please talk with our ED about our programs and initiatives and what it is that we might be able to do working with you and your board.

**Moved** by B. Leigh to receive the reports.  
Seconded by D. Clark  
*Carried.*

#### 7.0 Report of the Nominations Committee

J. Schembri reported on behalf of the Nomination Committee.

Nominees for open position of President are:

- M. Gagel

No nominees for open positions of Directors (6).

#### 8.0 Call for nominations from the floor for directors.

J. Schembri called for nominations from the floor for the office of President (3x).  
There were no nominations from the floor.

J. Schembri called for nominations from the floor for the office of Director (3x).

Nominations from the floor:

- E. Carlson
- D. Begoray
- D. Leigh
- D. Clark
- C. Liu
- E. Glover

## 9.0 Elections

The following candidates were acclaimed:

- M. Gagel, President (2-year term, 2019-2021)
- E. Carlson, Director (2-year term, 2019-2021)
- D. Begoray, Director (2-year term, 2019-2021)
- D. Leigh, Director (2-year term, 2019-2021)
- D. Clark, Director (2-year term, 2019-2021)
- C. Liu, Director (2-year term, 2019-2021)
- E. Glover, Director (2-year term, 2019-2021)

## 10.0 Resolutions

10.1 Resolution Regarding the Libraries Branch, Ministry of Education, Counting Opinions Survey, and BC Public Library Trustees

**Moved** by M. Gagel  
Seconded by M. Wilke  
*Carried.*

10.2 Special Resolutions for BCLTA Constitution and Bylaws Update  
A. Special Resolution to Amend the BCLTA Constitution

**Moved** by J. Schembri  
Seconded by R. Sherwood  
*Carried.*

B. Special Resolution to Amend the BCLTA Bylaws

**Moved** by J. Schembri  
Seconded by R. Sherwood  
*Carried.*

C. Special Resolution for bylaw 4.2(c) pertaining to directorship

**Moved** by J. Schembri  
Seconded by R. Sherwood  
*Carried.*

D. Special Resolution for bylaw 8 pertaining to membership fees

**Moved** by J. Schembri  
Seconded by R. Sherwood  
*Carried.*

#### 10.4 Resolution from the Floor

WHEREAS libraries in British Columbia are largely financed by levies paid by local governments and collected from property taxes,

AND WHEREAS libraries in British Columbia provide open and equal public access to vital resources; including the internet, public computers, digital library tools, and in-person service from expert library staff which equalizes the opportunities of access for all British Columbians to knowledge, information to increase literacy and enjoy innovative programming which includes First Nations cultural presentations which advance reconciliation in our Province,

AND WHEREAS British Columbia public libraries are delivering their excellent services in an environment where Provincial library funding has remained virtually stagnant for many years and the BC Public Library Professional Association estimates that BC Libraries are facing a \$20 million shortfall this year in order to properly sustain the delivery of this important public service,

THEREFORE BE IT RESOLVED that the BC Government be requested to give urgent increases to BC Public Libraries in this year's budget and/or consider moving the libraries to a funding model to a more appropriate Ministry so that BC Public Libraries receive the financial support that is required to meet the needs of the citizens of British Columbia.

**Moved** by B. Leigh, Chair, Vancouver Island Regional Library Board  
Seconded by, L. Llewellyn, Trustee, Vancouver Island Regional Library Board

Discussion.

**Moved** by M. Gagel for a friendly amendment to remove reference to moving to another ministry.  
Seconded by E. Carlson  
*Carried*

**Moved** by M. Gagel for a friendly amendment to change "BC Public Library Professional Association" to the "BC Public Library Partners".  
Seconded by E. Carlson  
*Carried*

**Moved** by M. Gagel for a friendly amendment to replace "estimates that BC Libraries are facing a \$20 million shortfall this year in order to properly sustain the delivery of this

important public service” with “calls for \$20 million in 2020 to begin to address the ongoing need for sustained and reliable provincial funding of BC public libraries”

Seconded by E. Carlson

*Carried*

**Moved** by D. Begora for a friendly amendment to change “enjoy innovative programming which includes First Nations cultural presentations which advance reconciliation in our Province” to “and access to innovative programming with includes working with Indigenous peoples and organizations and local First Nation communities to advance reconciliation across the province.”

Seconded by L. Llewellyn

*Carried*

**The resolution is amended to read:**

WHEREAS libraries in British Columbia are largely financed by levies paid by local governments and collected from property taxes,

AND WHEREAS libraries in British Columbia provide open and equal public access to vital resources; including the internet, public computers, digital library tools, and in-person service from expert library staff which equalizes the opportunities of access for all British Columbians to knowledge, information to increase literacy and to innovative programming with includes working with Indigenous peoples and organizations and local First Nation communities to advance reconciliation across the province,

AND WHEREAS British Columbia public libraries are delivering their excellent services in an environment where Provincial library funding has remained virtually stagnant for many years and the BC Public Library Partners calls for \$20 million in 2020 to begin to address the ongoing need for sustained and reliable provincial funding of BC public libraries in order to properly sustain the delivery of this important public service,

THEREFORE BE IT RESOLVED that the BC Government be requested to give urgent increases to BC Public Libraries in this year’s budget and/or consider moving the libraries to a funding model where BC Public Libraries receive the financial support that is required to meet the needs of the citizens of British Columbia.

*Motion carried.*

11.0 Other Business

None.

12.0 Next Meeting

The next AGM is to be held in 2020.

13.0 Adjournment

**Moved** by E. Carlson to adjourn meeting.  
Seconded by R. Sherwood.  
*Carried.*

Meeting adjourned at approximately 9:07 AM.

DRAFT