

*To support and represent trustees in advancing public libraries*

**BCLTA BOARD MEETING**

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| **Date** | Tuesday, November 5, 2019 |
| **Time** | 7:00 p.m. |
| **Location** | Teleconference  1-877-394-5901 (toll-free)  Access Code: 9320284 |

**Proposed Agenda**

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| **Item** | **Purpose** | **Time** |
| 1. **Call to Order**  * Chair M. Gagel * Minutes B. Kelly  1. **Approval of Agenda**   ***Moved*** *by (name) that the BCLTA Board of Directors approve the agenda as presented/amended.* | For approval | 7:00  7:05 |
| 1. **Routine Board Business** 2. Consent Agenda  * Approval of minutes, September 10, 2019 * Correspondence In   + Letter: BC Library Association to the Okanagan Regional Library Board of Directors, cc: BCLTA President and Executive Director, September 27, 2019.   + Letter: BC Library Association to the Fraser Valley Regional Library Board, October 9, 2019   + Letter: Fraser Valley Regional Library Board, October 17, 2019 * Correspondence Out   + Email: ORL Board Chair, Karla Kozakevich, October 1, 2019   + Email: ADM McCrea, October 1, 2019   + Email: R. Singh, MLA, October 17, 2019   + Letter: Mayor Tait, October 9, 2019   + Letters: Federal Party Leaders, J. Trudeau, J. Singh, A. Scheer, E. May, October, 16, 2019   + Letter: Minister Fleming, October 25, 2019 * Executive Director Report: September 4, 2019 to October 29, 2019   ***Moved*** *by (name) that the BCLTA Board of Directors receive the Consent Agenda items.*   1. President’s Report  * Verbal   ***Moved*** *by (name) that the BCLTA Board of Directors receive the President’s Report.* | For receiving  For receiving | 7:10  7:15 |
| 1. **Bookkeeper’s Report**  * Board Package * Treasurer comments   ***Moved*** *by (name) that the BCLTA Board of Directors approve the Bookkeeper’s Report.*   1. **Strategic Discussions**    1. Partners and Advocacy Update       * ED (verbal)         + Please review BCLTA $20 Million in 2020 website page and UBCM updates in the September and October Bulletin       * President (verbal)         + October 25th meeting with Minister Fleming and UBCM   ***Moved*** *by (name) that the BCLTA Board of Directors direct staff to …*  ***Moved*** *by (name) that the BCLTA Board of Directors request the President to …*   * 1. Board Retreat Report      + Written report from Daphne Wood   ***Moved*** *by (name) that the BCLTA Board of Directors receive the Board Retreat Report.*   * 1. BCLTA Governance Workshop 2020 Pilot Project   ***Moved*** *by (name) that the TOP workshops be renamed BCLTA Governance Workshops.*  ***Moved*** *by (name) that the BCLTA Board of Directors direct staff to proceed with an one-year pilot project, beginning January 1, 2020, as outlined in the October 30, 2019 BCLTA Governance Workshop 2020 Pilot Project Report, and that the fee for the workshops included in the pilot project will be (insert amount) for each participant.* | For approval  For discussion / direction  For discussion / receiving  For discussion / receiving | 7:25  7:30  7:40  7:50 |
| 1. **Review & Adjustment of Strategic Execution**    1. 2020 Meeting Dates       * See Executive Director Report   ***Moved*** *by (name) that the BCLTA Board of Directors approve the following meeting dates for 2020:*   * 1. Zoom and Board Meetings      + President (verbal)   ***Moved*** *by (name) that the BCLTA Board of Directors agree to begin using Zoom for BCLTA Board meetings in January 2020.*   * 1. 2020 Forum and AGM      + See Executive Director Report   ***Moved*** *by (name) that the BCLTA Board of Directors direct staff to proceed with planning the 2020 Forum and AGM for April 18, 2020 and that staff will provide regular progress reports in the Board Meeting Packages.*   * 1. 2020 Board Spring Review and Orientation      + See Executive Director Report   ***Moved*** *by (name) that the BCLTA Board of Directors direct staff to proceed with planning the 2020 Board Spring Review and Orientation for April 19, 2020, and that staff will provide regular progress reports in the Board Meeting Packages.*   * 1. BCLTA Board Retreat      + Written Report (Board Package)      + President’s Comments (verbal)   ***Moved*** *by (name) that the BCLTA Board of Directors receive the BCLTA Board Retreat report and direct staff to …*   1. **Policy & Oversight**    1. BCLTA Board Policy Review       * Standing item    2. BCLTA 2020 Budget Direction       * ED verbal       * See 2019/2020 Budget (Board Section of website) 2. **Next Meeting** 3. **Move to In Camera** 4. **Adjournment**   *Moved by (name) to adjourn.* | For discussion / approval  For discussion / approval  For discussion / direction  For discussion / direction  For discussion / direction / receiving  For discussion / direction  For discussion / direction  For information | 8:05  8:10  8:15  8:25  8:30  8:40  8:45  8:55 |
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**AGENDA distributed to**:

Mike Gagel

Rhonda Sherwood

Erin Carlson

Dave Clark

Elysia Glover

Brenda Leigh

Caty Liu

Austin Uzama

Jan Thomas

Babs Kelly

**2020 Board Meeting Schedule**

TBD