

*To support and represent trustees in advancing public libraries*

**BCLTA BOARD MEETING**

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| **Date** | Tuesday, April 7, 2020 |
| **Time** | 7:00 p.m. |
| **Location** | Zoom (Meeting invitation at bottom of Agenda) |
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**Proposed Agenda**

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| **Item** | **Purpose** | **Time** |
| 1. **Call to Order**  * Chair M. Gagel * Minutes B. Kelly  1. **Meeting check-in** 2. **Approval of Agenda**   ***Moved*** *by (name) that the BCLTA Board of Directors approve the agenda as presented/amended.* | For discussion / approval | 7:00  7:15 |
| 1. **Routine Board Business** 2. Consent Agenda  * Approval of minutes, March 4, 2020 * Correspondence: Attached to Agenda   + In: CFLA Message, March 26, 2020 * Executive Director Report: February 26 to March 28, 2020   ***Moved*** *by (name) that the BCLTA Board of Directors receive the Consent Agenda items.*   1. President’s Report  * Verbal   ***Moved*** *by (name) that the BCLTA Board of Directors receive the President’s Report.* | For discussion / receiving  For discussion / receiving | 7:20  7:25 |
| 1. **Bookkeeper’s Report**  * Board Package * Treasurer comments (verbal)   ***Moved*** *by (director) to receive the Bookkeeper’s Report*   1. **Strategic Discussions**    1. BC Public Library Partners’ update       * President (verbal)       * ED additional comments (verbal)   ***Moved*** *by (director) to receive the BC Public Library Partners’ update.* | For discussion / receiving  For discussion / receiving | 7:30  7:40 |
| 1. **Review & Adjustment of Strategic Execution**    1. BCLTA Forum Cancellation Update       * ED (verbal)   ***Moved*** *by (director) to receive the BCLTA Forum*  *Update report.*   * 1. BCLTA 2021 AGM and Annual Event      + ED (verbal)   ***Moved*** *by (director) that the BCLTA ED continue to plan for the BCLTA 2021 AGM and Annual Event to take place during the 2021 Beyond Hope conference in Prince George as discussed by the board in 2018 and in 2019.*   * 1. BCLTA Awards      + ED (verbal)   ***Moved*** *by (director) that the BCLTA Awards be postponed to the AGM.*   * 1. BCLTA 2020 AGM      + ED (verbal)   ***Moved*** *by (director) that the BCLTA 2020 AGM be held no later than October 2020, and that the Board will discuss a possible date for the 2020 AGM at the next board meeting in May.*  ***Moved*** *by (director) that the BCLTA 2020 AGM be conducted remotely to ensure equitable access and representation to the AGM.*  ***Moved*** *by (director) that the BCLTA Board of Directors hold an in-person retreat and orientation at the same time as the AGM or as soon as is possible after the AGM.*   1. **Policy & Oversight**    1. Board Policy Manual Update: 3.11 Board Meeting Expectations       * Board Package Report   ***Moved*** *by (Director) to approve the addition of policy 3.11 to the BCLTA Board Policy Manual as drafted/amended.*   * 1. ED Recruitment      + President update (verbal)      + ED comments (verbal)  1. **Next Meeting**    1. Confirming May 5th    2. What is next for Board priorities for BCLTA that should be brought forward for the May 5th meeting? 2. **Move to In Camera** 3. **Adjournment**   *Moved by (name) to adjourn.*  **AGENDA distributed to**:  Mike Gagel  Rhonda Sherwood  Erin Carlson  Dave Clark  Elysia Glover  Brenda Leigh  Caty Liu  Jan Thomas  Babs Kelly  **2020 Board Meeting Schedule**  AGM and Board Orientation - TBD  May 5 or June 2  September 1 or September 8  September 25 – 26 (Board Retreat)  November 3 | For discussion / receiving  For discussion / approval  For discussion / approval  For discussion / approval  For discussion / approval  For discussion | 8:00  8:05  8:10  8:20  8:40  8:50 |
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**BCLTA is inviting you to a scheduled Zoom meeting.**

Topic: BCLTA Board Meeting

Time: Apr 7, 2020 07:00 PM Vancouver

Join Zoom Meeting

https://zoom.us/j/313335411?pwd=OWZ4U2NiS0tiZjNCN3liWFk1YjJ5UT09

Meeting ID: 313 335 411

Password: 621934

One tap mobile

+17789072071,,313335411# Canada

+14388097799,,313335411# Canada

Dial by your location

+1 778 907 2071 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

+1 647 558 0588 Canada

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US

+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

Meeting ID: 313 335 411

Find your local number: <https://zoom.us/u/a9t4dCKJB>

**Correspondence In**

**Received March 26, 2020 via email**

**March 26, 2020 - Message from the Chair, CFLA-FCAB**

What challenging times we are all experiencing across Canadian libraries and our CFLA-FCAB membership. It is my hope that the message below gives acknowledgement, some encouragement, support, and identifies a way for you to reach us if we can help in any way.

We see all our members currently doing their absolute best to work within their local, regional, provincial/territorial, and national jurisdictions, and in addition, the other levels of governance that are directing our association members and their members.

We are grateful for the attitude of support and understanding that our association members and their members are currently demonstrating.

Many of our regional and provincial conferences, as well as the National Forum have been postponed or cancelled. This is a tremendously stressful time for these associations and the work to unravel the plans around these events is demoralizing and heartbreaking for many. Our thoughts go out to everyone doing this work.

Our understanding of the growing potential economic impacts of COVID-19 is changing every day, and this effect is very unsettling for us all. Whether the impact is already known, or it looms, whether it is personal, or could affect our employees, colleagues, students, or our family and friends, it is a source of significant worry at this time. The stress created by this situation has the potential to be a risk of its own. CFLA-FCAB wants to acknowledge this and the effect on all members and the library workers they represent.

Our Strategic CFLA-FCAB Committees are hard at work to address challenges and questions that are flowing to them for CFLA-FCAB membership-wide support. If you have questions or issues that you would like the Board or our Strategic Committees to address, please send them to the following contacts:

* Julie McKenna, Chair CFLA-FCAB jmckenna@reginalibrary.ca
* Katherine McColgan, Executive Director CFLA-FCAB kmccolgan@cfla-fcab.ca
* Christopher Carr, Chair Cataloguing & Metadata Standards Committee christopher.carr@concordia.ca
* Victoria Owen, Chair Copyright Committee victoria.owen@utoronto.ca
* Stacy Allison-Cassin, Chair Indigenous Matters Committee sacassin@yorku.ca
* Richard Beaudry, Chair Intellectual Freedom Committee librarianlai@icloud.com

Most importantly, please take care of yourselves, of each other, and reach out if we can help in any way.  Your health and safety are the most urgent issue at this time.

With best wishes,

Julie McKenna

Chair, CFLA-FCAB