

*To support and represent trustees in advancing public libraries*

**BCLTA BOARD MEETING**

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| **Date** | Tuesday, February 4, 2020 |
| **Time** | 7:00 p.m. |
| **Location** | Zoom (Meeting invitation at bottom of Agenda) |
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**Proposed Agenda**

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| **Item** | **Purpose** | **Time** |
| 1. **Call to Order**  * Chair M. Gagel * Minutes B. Kelly  1. **Approval of Agenda**   ***Moved*** *by (name) that the BCLTA Board of Directors approve the agenda as presented/amended.* | For approval | 7:00  7:10 |
| 1. **Routine Board Business** 2. Consent Agenda  * Approval of minutes, January 7, 2020 * Correspondence – Invitation to Minister Fleming (Attached to ED Report) * Executive Director Report: December 30, 2019 to January 28, 2020   ***Moved*** *by (name) that the BCLTA Board of Directors receive the Consent Agenda items.*   1. President’s Report  * Verbal   ***Moved*** *by (name) that the BCLTA Board of Directors receive the President’s Report.* | For receiving  For receiving | 7:15  7:20 |
| 1. **Bookkeeper’s Report**  * Board Package * Treasurer comments   ***Moved*** *by (name) that the BCLTA Board of Directors approve the Bookkeeper’s Report.*   1. **Strategic Discussions**    1. BC Public Library Partners’ update       * ED verbal update       * President comments   ***Moved*** *by (director) to receive the BC Public Library Partners’ update.*   * 1. Proposed BCLTA and Ministry of Education vision/commitment statement for excellence in BC public library governance   ***Moved*** *by (director) that the BCLTA approves/amends the following draft vision/commitment statement to be proposed to the Ministry of Education for discussion and further development as a shared BCLTA and Ministry statement on BC public library governance; the proposed draft is to read, “The Ministry of Education, in their responsibility for the oversight and administration of the Library Act, and the BC Library Trustee Association, as the professional association of BC public library boards, have unique individual roles and a shared interest in supporting excellence in BC public governance, and as such will seek and create shared opportunities to support the work and development of public library boards and trustees”.*  ***Moved*** *by (director) that M. Gagel send a letter to Assistant Deputy Minister J. McCrea that summarizes the September 28th Board Retreat discussion and proposes a meeting to discuss a BCLTA and Ministry of Education vision/commitment statement for excellence in BC public library governance.* | For approval  For discussion / receiving  For discussion / direction | 7:30  7:35  7:45 |
| 1. **Review & Adjustment of Strategic Execution**    1. BCLTA Forum Update       * See ED Report   ***Moved*** *by (director) to receive the BCLTA Forum Update report.*   1. **Policy & Oversight**    1. BCLTA Board Policy Review       * ED verbal   ***Moved*** *by (director) to receive the update on BCLTA policy.*   * 1. BCLTA AGM Roles and Responsibilities      + Board Package   ***Moved*** *by (director) to receive the BCLTA AGM Roles and Responsibilities Report.*   * 1. Board Assessment      + ED Report   ***Moved*** *by (director) that the BCLTA Directors respond to the proposed questions in the ED report via a Google Form by February 18th and that the responses be summarized for board review and inform discussions at the April Board Review and Orientation.*   1. **Next Meeting**    1. AGM and Forum update    2. Board Assessment Results Summary 2. **Move to In Camera** 3. **Adjournment**   *Moved by (name) to adjourn.* | For discussion / receiving  For receiving  For discussion / receiving  For discussion / approval | 8:00  8:10  8:15  8:25 |
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**AGENDA distributed to**:

Mike Gagel

Rhonda Sherwood

Erin Carlson

Dave Clark

Elysia Glover

Brenda Leigh

Caty Liu

Jan Thomas

Babs Kelly

**2020 Board Meeting Schedule**

March 3 or April 7

April 19 (post AGM Board Orientation)

May 5 or June 2

September 1 or September 8

September 25 – 26 (Board Retreat)

November 3

**Zoom Invitation**

BCLTA is inviting you to a scheduled Zoom meeting.

Topic: BCLTA Board Meeting February 4 2020

Time: Feb 4, 2020 07:00 PM Vancouver

Join Zoom Meeting

https://zoom.us/j/660005061?pwd=Q0FFVml2Y2x5OVNZeDJDUFJlUytHUT09

Meeting ID: 660 005 061

Password: 374387

One tap mobile

+16475580588,,660005061# Canada

Dial by your location

+1 647 558 0588 Canada

+1 929 205 6099 US (New York)

+1 669 900 6833 US (San Jose)

Meeting ID: 660 005 061

Find your local number: https://zoom.us/u/a9t4dCKJB